

DELTA POLICE BOARD

OPEN MEETING AGENDA

Date 2024-09-18
Time 09:00 AM
Location North Delta Centre for the Arts – 11425 84th Avenue



A. CALL TO ORDER	Land Acknowledgment: This meeting is taking place on the shared, traditional, ancestral, and unceded territories of the sc̓áwaθən (Tsawwassen), x̓m̓əθk̓w̓əy̓əm (Musqueam), and other Coast Salish Peoples. We extend our appreciation to these First Nations for the opportunity to hold this meeting here today.	
B. ADOPTIONS ■	<ol style="list-style-type: none"> 1. Adoption of the Open Agenda - September 18, 2024 2. Adoption of the Open Minutes - June 19, 2024 	<p>A</p> <p>A</p>
C. PRESENTATIONS & DELEGATIONS	<ol style="list-style-type: none"> 1. Welcome New Board Members - Lori Mayhew & Nikhil Pandey ■ 2. No Delegations 	<p>I</p>
D. CONSENT AGENDA ■	<ol style="list-style-type: none"> 1. Action Document 2. Crime Statistics and Maps - August 2024 3. Finance Report - 2024 Q2 4. Communications Report - 2024 Q2 5. Events Calendar 6. DPD News Releases 7. Compliments for the DPD Team 8. Delta Community Foundation Donation 	<p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p>
E. REPORTS & PRIORITY ITEMS	<ol style="list-style-type: none"> 1. Chief's Reports <ol style="list-style-type: none"> a. Crime Severity Index 2023 ■ b. DPD's A/S/Sgt Gary Koonar Receives Top 40 Under 40 Award ■ c. Community Safety & Well-Being Plan (CSWP) Updates <ol style="list-style-type: none"> i. 2024 Annual Business Plan Mid-Year Progress Report ■ ii. KPIs 2024 Q2 ■ d. 2024 Student Police Academy ■ 2. Board Compliance Matrix ■ 3. 2025 Police Board Meeting Calendar ■ 4. Strategic Planning ■ 5. BCAPB Updates 	<p>I</p> <p>A</p> <p>A</p> <p>A</p> <p>I</p>
F. NEW BUSINESS	<ol style="list-style-type: none"> 1. Any additional items as requested 	
G. CONTINUE MEETING IN PRIVATE	<p>In accordance with the <i>Police Act (S.69(2))</i>, a portion of a meeting may be held in private if any of the following are expected to arise:</p> <ol style="list-style-type: none"> a) a matter concerning public security, the disclosure of which could reasonably be expected to seriously impair effective policing or law enforcement; b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter; c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter; 	

-
- d) a matter concerning information that a person has requested he or she be allowed to give in private to the Board or committee

H. ADJOURNMENT Motion to adjourn the Open Meeting.

The next meeting of the Delta Police Board will take place on October 16, 2024.

OP B.2
DELTA POLICE BOARD
OPEN MEETING MINUTES



Date 2024-06-19
Time 09:00 AM
Location North Delta Centre for the Arts - 11425 84th Avenue

Minutes of the Open Meeting held Wednesday, June 19, 2024 at 9:00am at North Delta Centre for the Arts, 11425 84th Avenue, Delta, British Columbia.

PRESENT

Ian Tait, Chair
Warren Dean Flandez, Vice-Chair
Sharan Oberoi
Chief Laura Cassidy
Lara Victoria

Neil Dubord, Chief Constable
Harj Sidhu, Deputy Chief
Ciaran Feenan, Acting Deputy Chief
Jassie Ram, Corporate Services Manager
Volker Helmuth, Legal & Risk Management Manager
Tracie Nunes, Board Secretary

REGRETS

Annette Garm, Councillor Daniel Boisvert

A. CALL TO ORDER

Meeting called to order at 9:00am.
The Chair began the meeting with the Indigenous land acknowledgement.

B. ADOPTIONS

1. **Adoption of the Open Agenda of June 19, 2024**

MOVED/SECONDED

THAT the Delta Police Board approve the Open Agenda of June 19, 2024, as presented.

Discussion ensued about moving items from the private to the open agenda.

MOVED/SECONDED

THAT the Delta Police Board move the June 19, 2024, Private Meeting agenda items E1, E3(a)(iii), G1, G2, G3, and G6 to the Public Meeting agenda.

Discussion ensued about pulling said items to the public agenda.

MOVED/SECONDED

THAT the Delta Police Board deliberate in private to determine whether certain private meeting agenda items should be moved to the public agenda.

CARRIED UNANIMOUSLY

The Board moved to a private session to deliberate on above.

At 10:15 am, the Board resumed the public meeting and voted on the previously introduced motions.

MOVED/SECONDED

THAT the Delta Police Board move the June 19, 2024, Private Meeting agenda items E1, E3(a)(iii), G1, G2, G3, and G6 to the Public Meeting agenda.

In favor - 1, Opposed - 3. Motion Defeated. (Lara Victoria in favour)

MOVED/SECONDED

THAT the Delta Police Board approve the Open Agenda of June 19, 2024, as presented.

CARRIED UNANIMOUSLY

2. Adoption of the Open Minutes of May 15, 2024.

MOVED/SECONDED

THAT the Delta Police Board approve the minutes of the Open Meeting May 15, 2024 with an amendment to item E.3a as follows:

*Lara Victoria provided an update on the 2024 BCAPB conference, **also** noting that she was elected president of the AGM.*

CARRIED UNANIMOUSLY

C. CONSENT AGENDA

1. Action Document
2. Crime Statistics and Maps - May 2024
3. Police Board Events Calendar
4. Updated Police Board Meeting Calendar
5. DPD News Releases
6. Compliments for the DPD Team
7. Reappointment of Board Member Lara Victoria

MOVED/SECONDED

THAT the Delta Police Board receives Items D.1 to D.7 received for information and approved where required.

CARRIED UNANIMOUSLY

D. REPORTS & PRIORITY ITEMS

1. Chief's Reports

- a. Chief Constable Monthly Activity Report: May 2024

As provided in agenda package.

- b. E-Comm Sustainable Funding: Implementing a Cell Phone Levy

Chief Dubord updated the Board on the recent notice of municipal property taxes, noting how E-Comm is contributing to the policing cost, with increasing annual levies that are well beyond the projected amounts. Chief Dubord provided an update on advocacy efforts through BCACP and BCAPB for a cellphone levy to ensure sustainable funding for E-Comm. It was recommended that

the Board set a diary date for later this year to revisit the status of the potential of a cell phone levy after the provincial election.

Action: Add cell phone levy to Board action item list for Q4, to revisit/update status following the provincial election.

c. Cops for Cancer 2024

Chief Dubord informed the Board that two DPD members will participate in the 2024 Cops for Cancer 8-day, 800 km cycle. Links to the fundraising pages for members were included in the agenda package and will also be forwarded to Board members via email.

Action: Staff to email Board members Cops for Cancer fundraising links for riders.

d. CSWP: Community Navigator Updates

Chief Dubord provided a one-year update on the Community Navigator Unit (CNU), which began on May 1, 2023. The CNU has received and processed 244 referrals since implementation. These referrals have been primarily for housing support, mental health issues, and substance use and addiction support. Stacey Bampton, the sole staff in the unit, assists vulnerable individuals who come into contact with the DPD find appropriate community services and resources. The successes and challenges over the past year were highlighted, including the timely availability of and access to community services and resources. Chief Dubord presented Stacey with a Chief's Coin to recognize her work in CNU.

In response to Board inquiries, it was noted that:

- The Police Board can assist by advocating for increased support and resources through the Province.
- DPD will provide supporting data including:
 - Sworn officer time savings with CNU implementation.
 - Outcomes of referrals from the program.

Action: Staff to draft a letter to the Province advocating for implementation of necessary services and resources.

Action: Staff to report back on data relating to efficiencies and any notable program outcomes.

e. 2024 Annual Awards Ceremony

Chief Dubord updated the Board on the upcoming DPD Awards Ceremony scheduled for October 3, 2024, as provided in the agenda package. Date will be added to Police Board calendar and staff will send calendar invites to Board email addresses.

Action: Staff to send calendar invites to Board members for DPD Annual Awards Ceremony on October 3, 2024.

Item D.1 received for information.

2. BCAPB Updates

Lara Victoria provided updates on 2025 BCAPB Conference that is scheduled for May 7-9, 2025 in Delta.

- a. BCAPB May Open Minutes
As provided in the agenda package.

Item D.2 received for information.

E. NEW BUSINESS

1. Chief Dubord’s last meeting

On behalf of the Board, Chair Tait expressed sincere appreciation for Chief Dubord’s significant contributions to the DPD and the community over his 9-year career.

Item E.1 received for information.

F. CONTINUE MEETING IN PRIVATE

In accordance with the *Police Act (S.69(2))*, a portion of a meeting may be held in private if any of the following are expected to arise:

- a) a matter concerning public security, the disclosure of which could reasonably be expected to seriously impair effective policing or law enforcement;
- b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter;
- c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- d) a matter concerning information that a person has requested he or she be allowed to give in private to the Board or committee

MOVED/SECONDED

THAT the Delta Police Board continue the meeting in Private.

CARRIED UNANIMOUSLY

G. ADJOURNMENT

Delta Police Board Open Meeting adjourned at 10:37am

The next meeting of the Delta Police Board will take place on September 18, 2024.

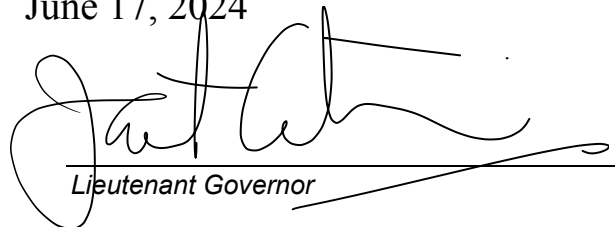
<p>_____</p> <p>Ian Tait Chair</p> <p>_____</p> <p>Date</p>	<p>_____</p> <p>Tracie Nunes Recording Secretary</p> <p>_____</p> <p>Date</p>
-------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 323

, Approved and Ordered June 17, 2024



Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the appointments set out in the attached Appendices A to G are made.



Minister of Public Safety and Solicitor General and
Deputy Premier



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Police Act, R.S.B.C. 1996, c. 367, ss. 23 and 24

Other: OIC 294/2023

O10803940

APPENDIX A
ABBOTSFORD POLICE BOARD

- 1 Shannon Renee Charney is appointed as a member of the Abbotsford Police Board for a term ending June 30, 2025.

APPENDIX B
DELTA POLICE BOARD

- 1 Lori Anne Mayhew and Nikhil Gopal Pandey are appointed as members of the Delta Police Board for terms ending June 30, 2025.

APPENDIX C
NELSON POLICE BOARD

- 1 Christine Joy Deynaka is appointed as a member of the Nelson Police Board for a term ending June 30, 2025.
- 2 Matthew Ernest Nuttall, appointed as a member of the Nelson Police Board by the municipal council of the City of Nelson, holds office for a term ending June 30, 2025.

APPENDIX D
NEW WESTMINSTER POLICE BOARD

- 1 Kelsi Gurpreet Kaur Wall, appointed as a member of the New Westminister Police Board by the municipal council of the City of New Westminister, holds office for a term ending June 30, 2025.

APPENDIX E
OAK BAY POLICE BOARD

- 1 Robert Steven Plecas, William Robert Richards and Ian Gordon Robertson are appointed as members of the Oak Bay Police Board for terms ending June 30, 2025.

APPENDIX F
SAANICH POLICE BOARD

- 1 Shelley April Allan is appointed as a member of the Saanich Police Board for a term ending June 30, 2025.

APPENDIX G
VANCOUVER POLICE BOARD

- 1 Akhtar Raza Mirani, Jason Zachary Murray and Robert Jordan Point are appointed as members of the Vancouver Police Board for terms ending December 31, 2025.
- 2 Effective June 30, 2024, Lorraine Lowe, reappointed as a member of the Vancouver Police Board by the municipal council of the City of Vancouver, holds office for a term ending June 30, 2026.



DELTA POLICE BOARD OPEN MEETING ACTION DOCUMENT

Blue	On hold - (action may or may not have been taken)
Gray	Complete (will be removed after one circulation)
Green	In progress

ACTION ITEM	Meeting Date	Assigned to	Status
D.1b Chief's Reports - E-Comm Sustainable Funding: Implementing a Cell Phone Levy Bring back cell phone levy matter for updates in 2024 Q4 following provincial elections.	June 19, 2024	Staff	On hold
D.1c Chief's Reports - Cops for Cancer 2024 Email Board members Cops for Cancer fundraising links for riders.	June 19, 2024	Staff	Complete.
D.1d Chief's Reports - CSWP: Community Navigator Updates Report back on data relating to officer time saving and program outcomes.	June 19, 2024	Staff	In progress - 2024 Q4 completion anticipated
D.1d Chief's Reports - CSWP: Community Navigator Updates Draft a letter to the Province advocating for implementation of necessary services and resources.	June 19, 2024	Staff	On hold- requires data from above report to cite in letter & send out after provincial elections.
D.1e Chief's Reports - 2024 Annual Awards Ceremony Send calendar invites to Board members	June 19, 2024	Staff	Complete.

Monthly Police Board Statistics Report

August 2024

Crime Type	Jul-24	Aug-24	Aug 3YR AVG	YTD 2023	YTD 2024	YTD 3YR AVG	Trend	YTD % Change 3YR Avg
Person Offences								
Homicide	0	0	0	0	0	1	▼	-100%
Attempted Homicide	0	0	0	1	0	1	▼	-100%
Sexual Assault (Level I)	7	6	4	43	46	40	▲	15%
Sexual Assault (Level II, Level III)	2	0	1	18	16	14	▲	14%
Total Assaults (Common, Weapon, Aggravated)	33	40	31	312	263	257	▲	2%
Robbery	4	4	2	25	22	19	▲	16%
Violent Offences - Other	1	2	1	16	13	18	▼	-28%
Person Offences - Other	46	38	35	318	278	274	▶	1%
Total Person Offences	93	90	74	733	638	624	▲	2%
Property Offences								
Break & Enter - Commercial	6	6	10	64	64	75	▼	-15%
Break & Enter - Residential	4	6	8	73	60	82	▼	-27%
Theft of Vehicle	7	4	9	74	57	66	▼	-14%
Theft from Vehicle	21	13	45	382	225	452	▼	-50%
Theft Over/Under \$5000	87	88	100	741	746	668	▲	12%
Mischief to Property Over/Under \$5000	45	27	49	393	316	401	▼	-21%
Total Property Offences	227	189	266	2126	1889	2094	▼	-10%
Traffic Offences								
Fatal MVI	0	0	0	3	0	2	▼	-100%
Collisions (All)	110	96	115	873	824	817	▶	1%
Other Offences								
Intimate Partner Violence	9	11	11	130	108	96	▲	13%
Youth (*Excludes Traffic Offences)	3	1	3	45	31	44	▼	-30%
Weapon Violations	1	2	5	41	20	60	▼	-67%
Cybercrime	70	56	60	543	524	473	▲	11%
False Alarms (Dispatched)	23	24	49	285	220	372	▼	-41%
TOTAL CALLS FOR SERVICE	2,202	2,257	2,734	20,325	16,391	17,375	▼	-6%

TFN (Zone 3) Statistics Report

August 2024

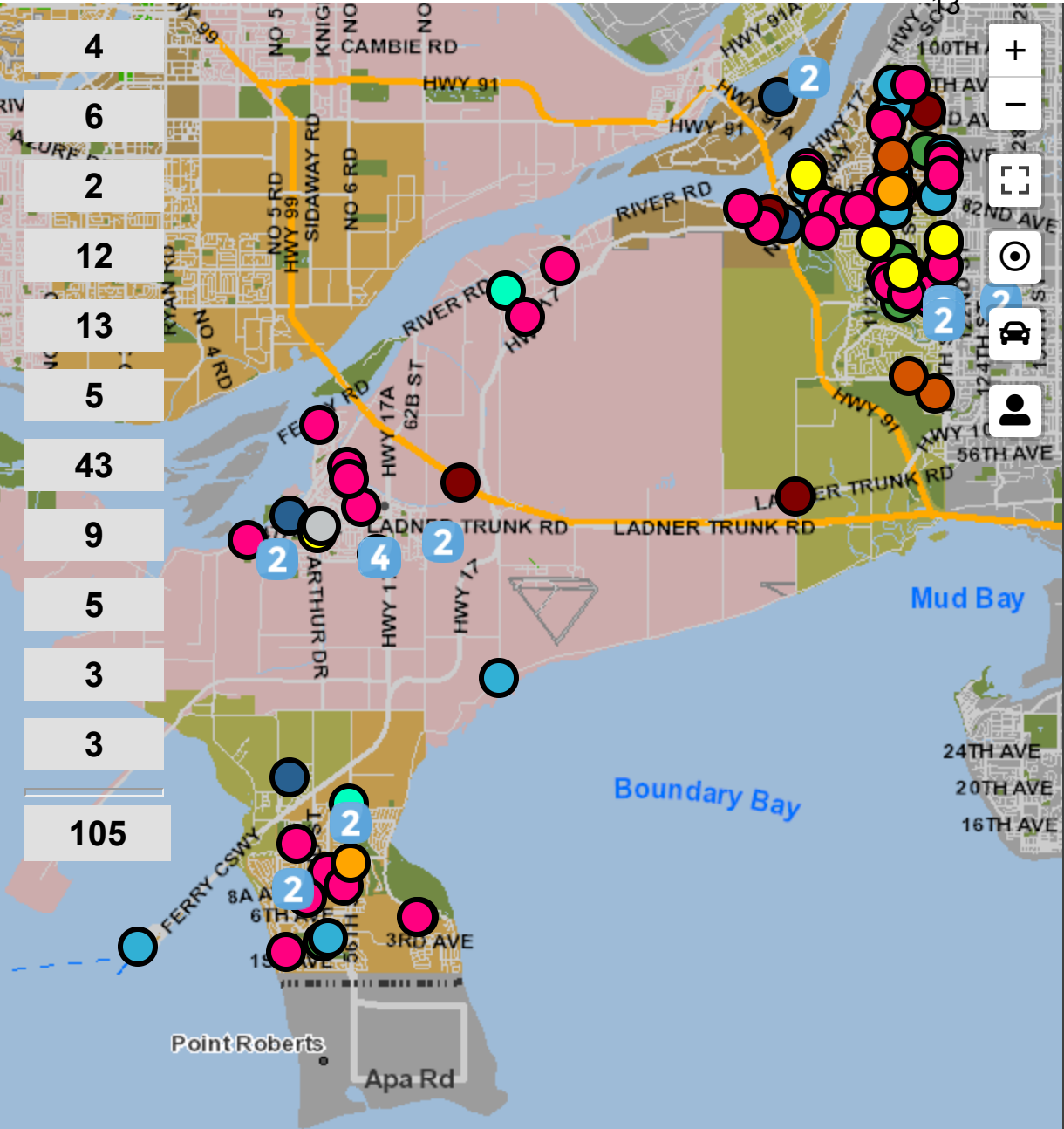


Crime Type	Jul-24	Aug-24	Aug 3YR AVG	YTD 2023	YTD 2024	YTD 3YR AVG	Trend	YTD % Change 3YR Avg
Person Offences								
Homicide	0	0	0	0	0	0	▶	0%
Attempted Homicide	0	0	0	0	0	0	▶	0%
Sexual Assault (Level I)	0	0	0	1	3	1	▲	200%
Sexual Assault (Level II, Level III)	0	0	0	0	2	1	▲	100%
Total Assaults (Common, Weapon, Aggravated)	1	0	2	15	14	12	▲	17%
Robbery	0	0	0	1	1	2	▼	-50%
Violent Offences - Other	0	0	0	2	0	2	▼	-100%
Person Offences - Other	3	1	1	10	14	12	▲	17%
Total Person Offences	4	1	3	28	33	30	▲	10%
Property Offences								
Break & Enter - Commercial	0	1	0	1	3	3	▶	0%
Break & Enter - Residential	0	0	0	5	2	6	▼	-67%
Theft of Vehicle	1	0	0	2	5	2	▲	150%
Theft from Vehicle	1	0	2	9	7	12	▼	-42%
Theft Over/Under \$5000	20	30	23	171	197	135	▲	46%
Mischief to Property Over/Under \$5000	1	5	3	26	21	22	▼	-5%
Total Property Offences	25	38	30	234	252	191	▲	32%
Traffic Offences								
Fatal MVI	0	0	0	0	0	0	▶	0%
Collisions (All)	3	5	6	35	27	30	▼	-10%
Other Offences								
Intimate Partner Violence	0	0	0	6	5	5	▶	0%
Youth (*Excludes Traffic Offences)	0	0	1	3	4	5	▼	-20%
Weapon Violations	0	0	1	3	3	6	▼	-50%
Cybercrime	4	1	2	20	18	16	▲	13%
False Alarms (Dispatched)	5	4	7	28	32	41	▼	-22%
TOTAL CALLS FOR SERVICE	129	132	155	1,143	952	913	▲	4%

OP D.2

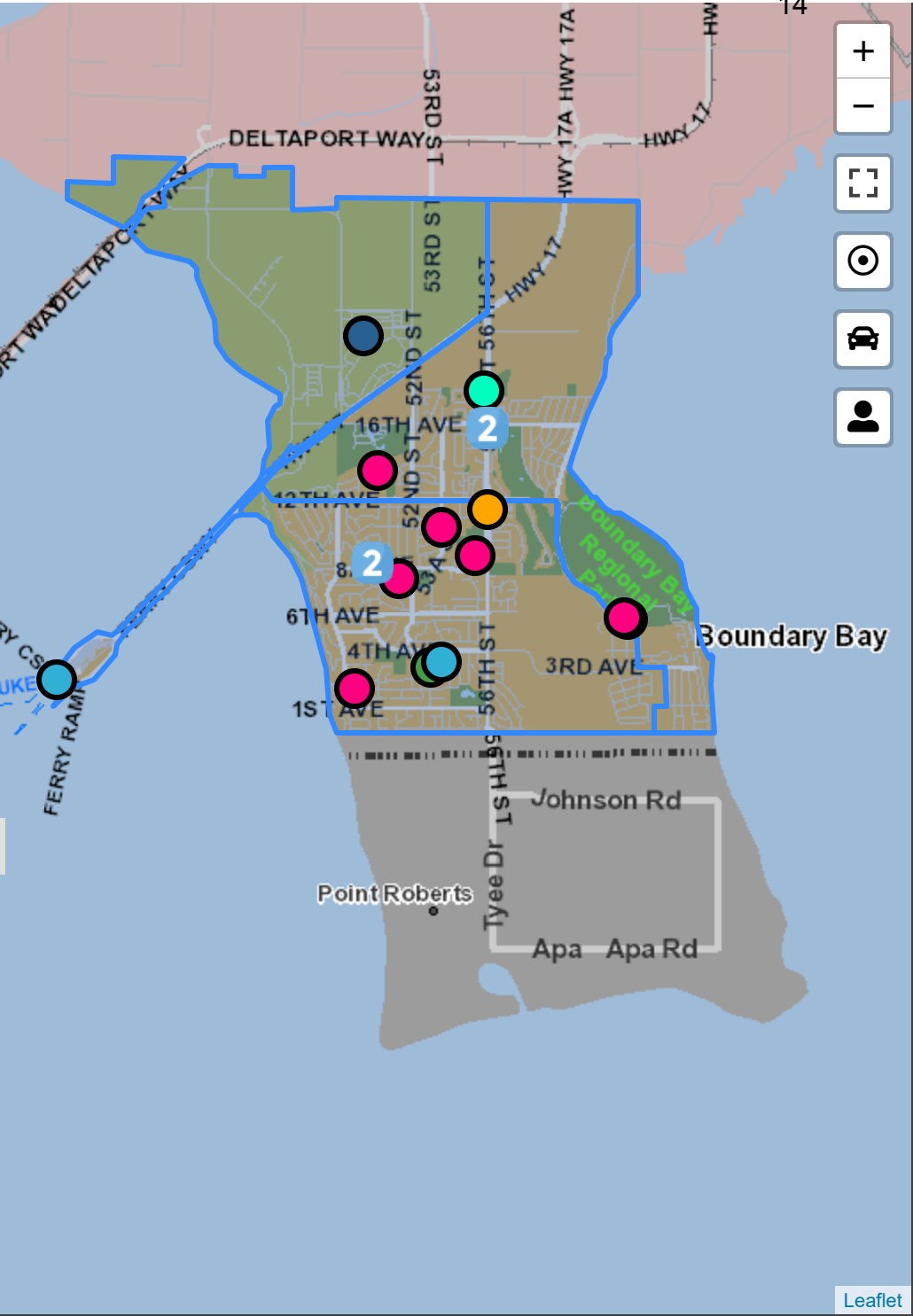


Res B&E	4
Bus B&E	6
Other B&E	2
Theft of Auto	12
Theft from Auto	13
Recovered Stolen	5
Assault	43
Sex Assault	9
Robbery	5
Bike Theft	3
Mail Theft	3
08/01/2024	105
08/31/2024	
View Results	





Res B&E	1
Bus B&E	1
Other B&E	1
Theft of Auto	1
Theft from Auto	3
Recovered Stolen	1
Assault	9
Sex Assault	0
Robbery	0
Bike Theft	1
Mail Theft	0
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08/01/2024	18
08/31/2024	
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View Results	

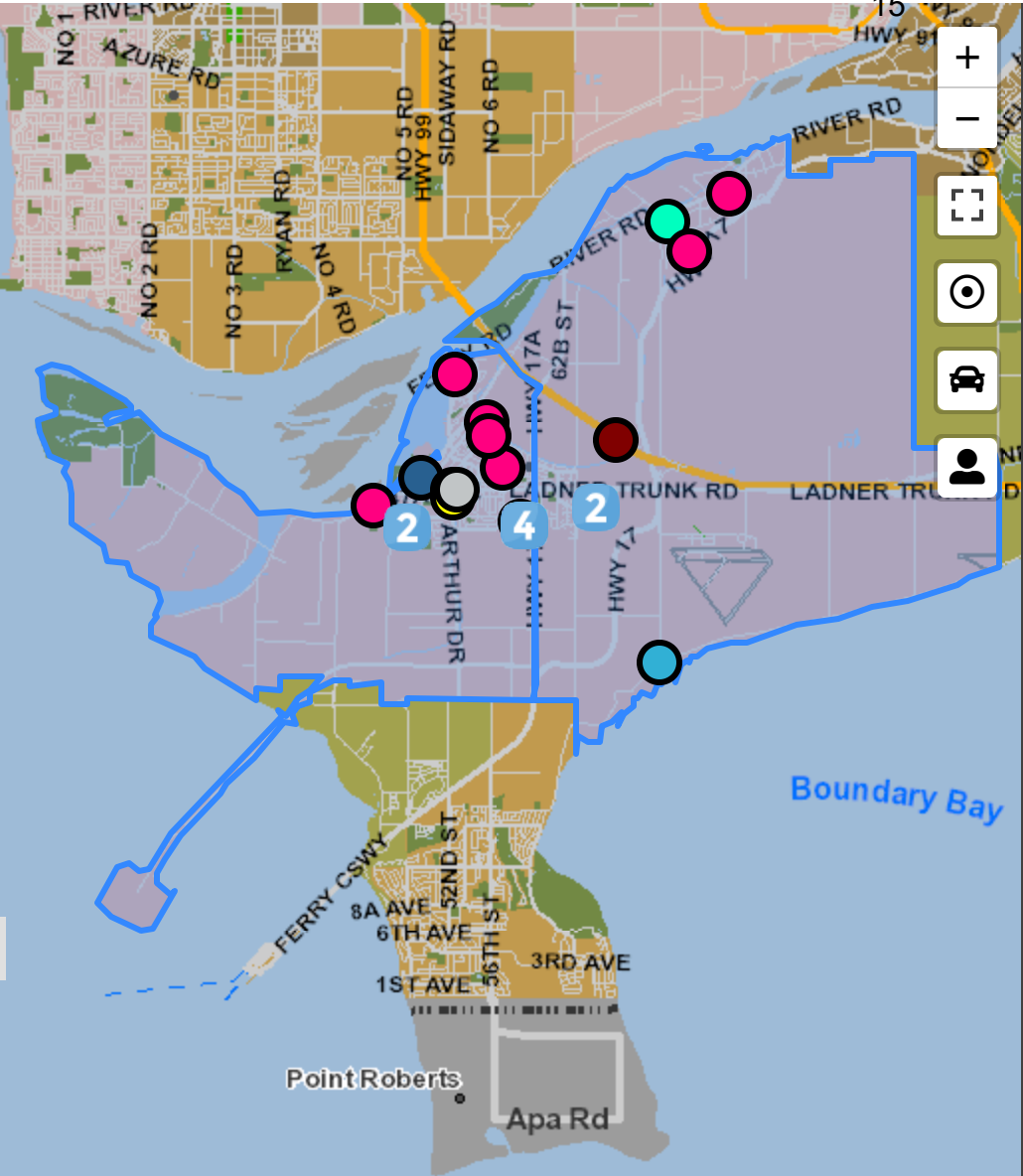


OP D.2

Delta POLICE



Res B&E	0
Bus B&E	3
Other B&E	1
Theft of Auto	1
Theft from Auto	2
Recovered Stolen	0
Assault	12
Sex Assault	4
Robbery	1
Bike Theft	0
Mail Theft	0
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08/01/2024	24
08/31/2024	
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View Results	

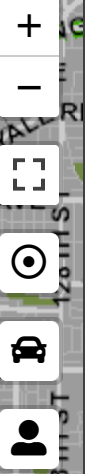
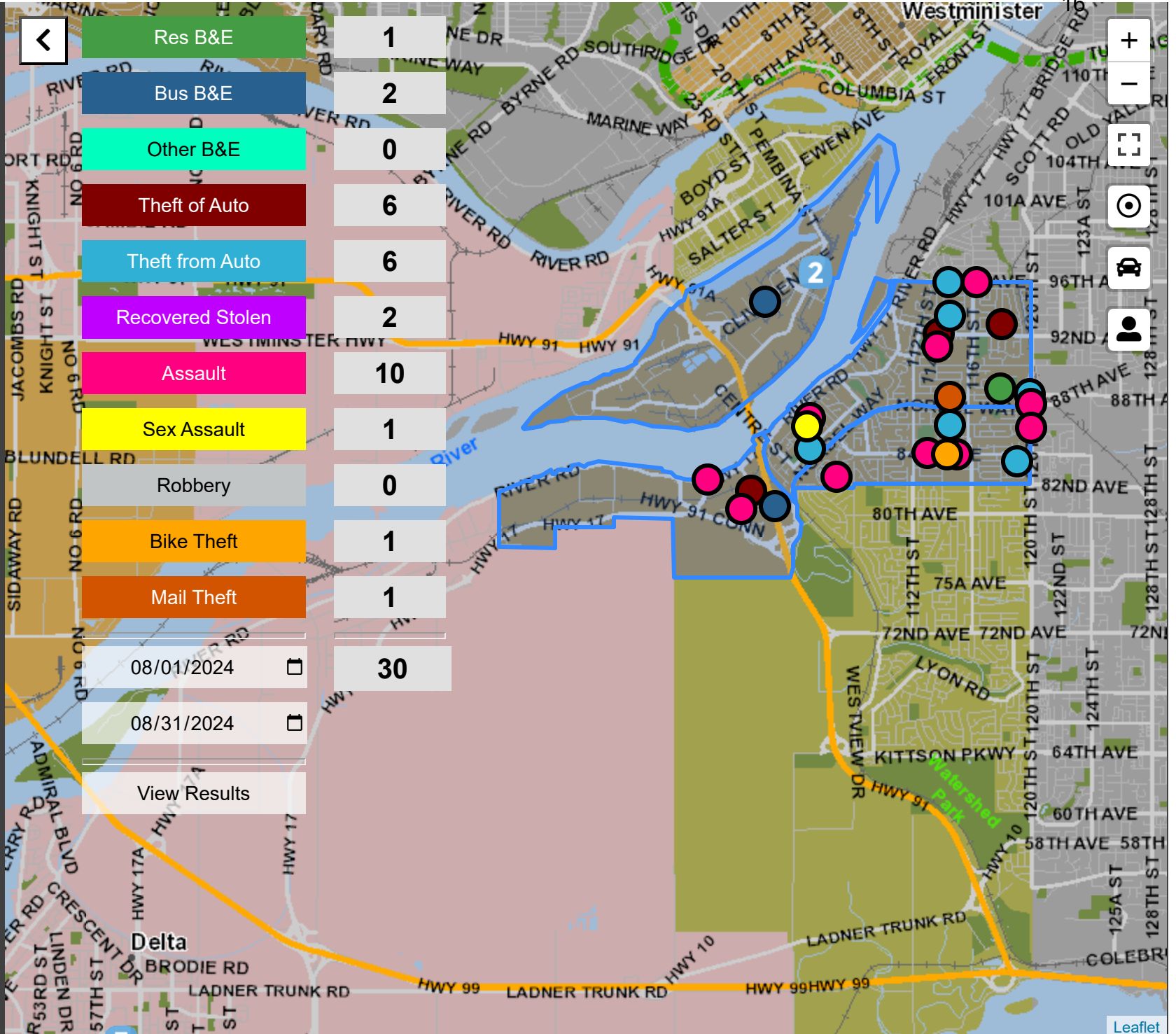


OP D.2

Delta POLICE



Res B&E	1
Bus B&E	2
Other B&E	0
Theft of Auto	6
Theft from Auto	6
Recovered Stolen	2
Assault	10
Sex Assault	1
Robbery	0
Bike Theft	1
Mail Theft	1
08/01/2024	30
08/31/2024	
View Results	



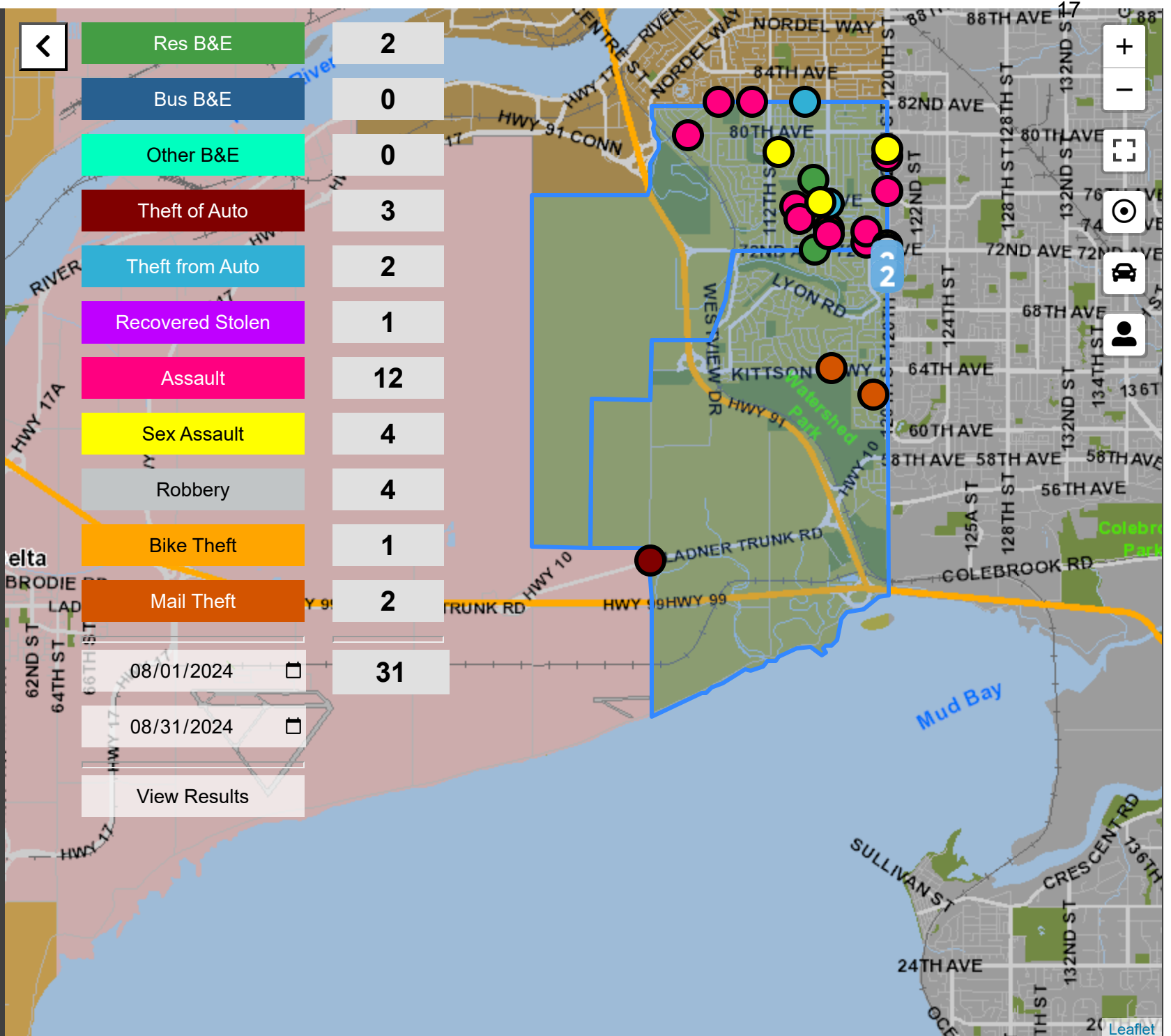
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OP D.2

Delta POLICE



	Res B&E	2
	Bus B&E	0
	Other B&E	0
	Theft of Auto	3
	Theft from Auto	2
	Recovered Stolen	1
	Assault	12
	Sex Assault	4
	Robbery	4
	Bike Theft	1
	Mail Theft	2
	08/01/2024	31
	08/31/2024	
	View Results	



Map navigation controls including zoom in (+), zoom out (-), full screen, location, and other map tools.



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-07-25	SUBMITTED BY Hilary Madore, Finance Manager
SUBJECT Financial Reports for period ended June 30, 2024	
ACTION REQUIRED <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Approval/Action/Decision Click here to enter text.	

PURPOSE

To provide the Board with financial report variance details for the period ended June 30, 2024.

DISCUSSION

Operating Expenditures and Revenues

DPD reports a positive operating variance of \$391,023 for the period ended June 30, 2024. Two main drivers for the budget variance are Police Staff vacancies and a grant from the Province to offset investigative costs.

	Year to date Actuals	Year to Date Budget	YTD Variance (Fav)/Unfav (\$)	YTD Variance (Fav)/Unfav (%)
Expenditures				
Department Support Services	\$8,347,370	\$8,584,732	\$(237,362)	(2.8%)
Investigative Services	3,386,500	3,384,514	1,986	0.1%
Community Services	5,253,583	5,193,016	60,567	1.2%
Patrol Services	8,434,311	8,643,014	(208,703)	(2.4%)
Secondments	1,974,909	1,826,226	148,683	8.1%
Ecomm	1,528,110	1,545,750	(17,640)	(1.1%)
Total Expenditures	28,924,783	29,177,252	(252,469)	(0.9%)
Revenues				
Recovered Services	(5,245,255)	(4,941,250)	(304,005)	(6.2%)
Fines and Fees	(276,293)	(190,002)	(86,291)	(45.4%)
Grants	(1,811,414)	(1,682,250)	(129,164)	(7.7%)
Other Recoveries and Misc	(20,768)	(54,996)	34,228	62.2%
Transfer to Reserve	125,678	-	125,678	
Total Revenues	(7,228,052)	(6,868,498)	(359,554)	(5.2%)
Operating Tax Draw	21,696,731	22,308,754	(612,023)	(2.7%)

Wage bank accrual ¹	221,000	-	221,000	
Operating Tax Draw - Adjusted	\$21,917,731	\$22,308,754	\$(391,023)	(1.8%)

¹ Wage bank accrual is a City entry to record the liability for unused leave banks

Variances for the department’s sections and revenues are explained as follows:

Department Support Services is under budget \$237,362. This variance is a result of Police Staff vacancies in Comms/Media, Records, and Information Technology. Some of these vacancies have since been filled.

The 2024 budget was increased for uniforms, equipment, and fuel and as a result, are on budget for the period.

Patrol Services is under budget \$208,703 due to a positive variance in overtime and some movement of staff into specialty units. In addition, after BC police chiefs successfully lobbied the provincial government, funding has been provided for HealthIM, an app used to screen, document, and assess mental health resources needed when Patrol members encounter people in distress. DPD has been funding this app since 2019.

Secondments are over budget \$148,683 due to recoverable overtime.

Recovered Services are over budget \$304,005 due to higher than budget recoverable overtime for seconded members and recoveries for Hwy 17 traffic enforcement.

Fines and fees collected are over budget \$86,291 due to additional Police Information Check revenues.

Grants are over budget \$129,164 due to a grant received from the Province to support DPD intelligence and analyst staffing related to organized crime files. This grant is offset by lower than budget amount received for Traffic Fine Revenue Sharing from the Province.

Transfer to/from Reserve represents the additional Police Information Check revenues to be utilized for DPD Health & Wellness initiatives.

Wage bank accrual is an accounting entry made by the City to record the liability for unused leave banks such as Vacation, Float, Banked OT, and Statutory Holidays. The 10-year average is \$442,000 and will be accrued quarterly until the actual amount is calculated at the end of the year.

Capital Expenditures

	Year to date Actuals	2024 Budget	Variance (Fav)/Unfav (\$)
Vehicle Purchases - 2024	-	\$430,000	\$(430,000)
Vehicle Purchases - 2023 carryover	1,603,788	1,624,000	(20,212)
Protective Equipment, Furniture, IT	103,655	442,500	(338,845)
Total Capital Expenditures	\$1,707,443	\$2,496,500	\$(789,057)

Capital Expenditures include 2022 and 2023 vehicle purchases that have been in progress after experiencing delays due to supply chain issues. It is anticipated that all pending vehicle purchases and builds will be completed in 2024.

Overtime Data

Overtime expenditures in total are higher than budget by \$111,979. The overtime variance is summarized as follows:

Department Support Services	\$29,959
Investigative Services	(65,967)
Community Services	79,771
Patrol Services	(78,998)
	<hr/>
	(35,235)
Secondments (recoverable)	147,214
	<hr/>
Total	\$111,979
	<hr/>

Department Support Services is over budget \$29,959 due to training activities which will level off over the summer months.

Community Services is over budget \$79,771 due to recoverable overtime for other agency assists and Hwy 17 traffic enforcement. In addition, overtime was incurred for crowd management during the Canuck Playoffs.

Secondments are over budget \$147,214 and relate to DPD members deployed to outside agencies with schedules and overtime needs directed by that agency. HR staff conducts regular check-ins with deployed members.

STRATEGIC ALIGNMENT: CSWP

N/A

CONCLUSION

DPD reports a positive operating variance of \$391,023, or 1.8% for the period ended June 30, 2024. Vehicle purchases from prior years budgets are scheduled to be completed by the end of 2024, however it is likely that purchases planned for 2024, will carry over into 2025. Overtime is under budget approximately \$135,000 after factoring in recoverable amounts.

DELTA POLICE DEPARTMENT BOARD MEMORANDUM



DATE 2024-09-09	
SUBMITTED BY Guy Leeson Acting Chief Constable	
SUBJECT Quarterly External Communications Report (2024, Quarter 2)	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For action	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee

Communication with the community is necessary to ensure public trust and confidence in policing and public safety. The Delta Police Department (DPD) prioritizes and values transparent communication with the community in a timely manner.

The DPD ensures communication with the community through DPD social media channels and news releases, which are posted to the DPD website and distributed via e-mail to those who have subscribed (e.g., community members, local news channels, and journalists). While the news releases are also shared on DPD social media channels, only a small portion of the social media content falls within the parameters of a news release. News releases are distributed to:

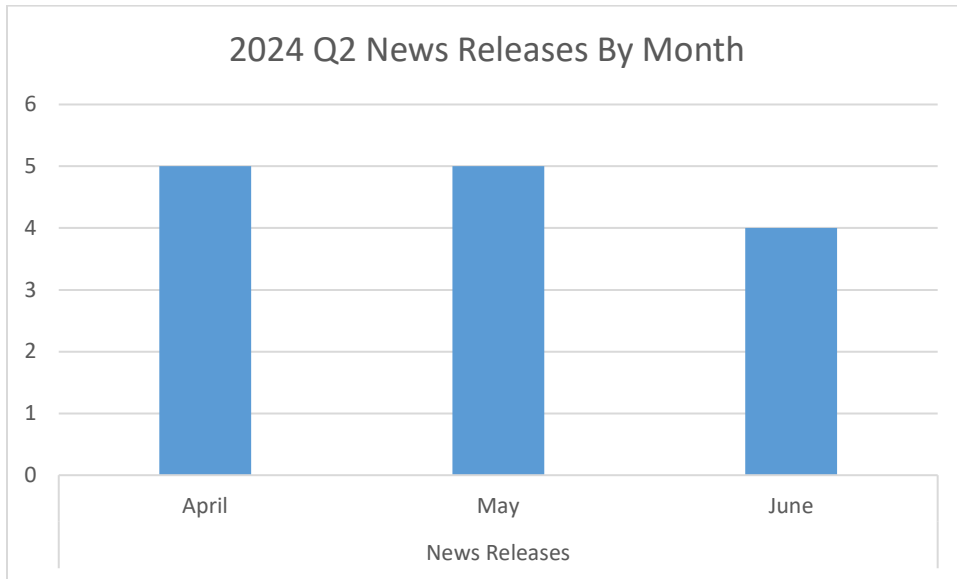
- a. Further a police investigation (for example, seeking assistance related to a missing person investigation)
- b. Aid in prevention of crime (for example, fraud awareness, crime prevention based on empirical data such as catalytic converter theft in a specific area)
- c. Provide factual information (for example school lockdowns, major investigative updates)
- d. Appeal for witnesses, victims, video recordings
- e. Immediate/in progress situations challenging public safety
- f. Highlight internal work that has an interest to the public (for example, awards to officers, emerging equipment or strategies)
- g. Provide transparency when identifying issues directly impacting public trust

News releases are also sometimes shared via DPD social media channels. Additionally, social media channels are utilized for, but not limited to:

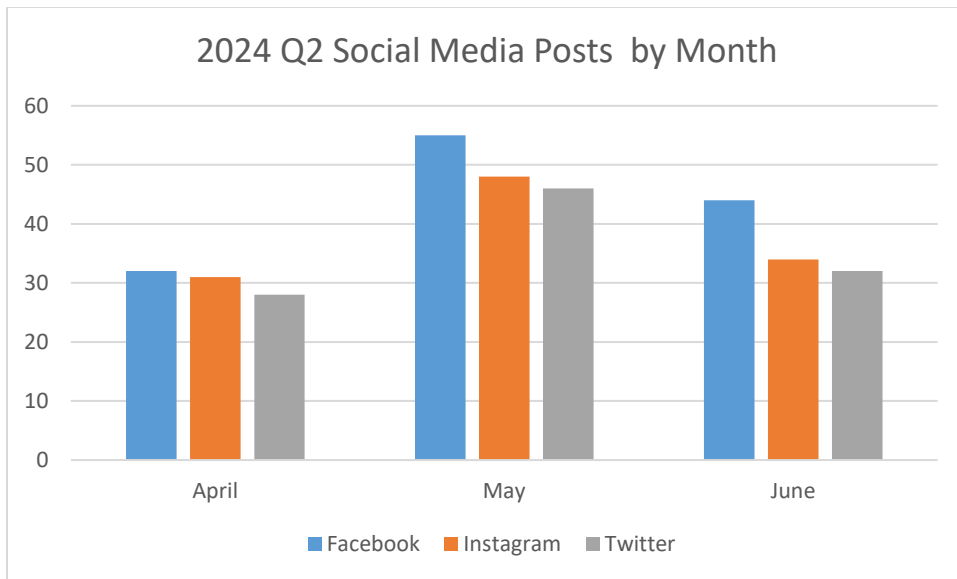
- h. Public service announcements
- i. Special projects
- j. Partnership initiatives
- k. DPD events
- l. Recruiting and volunteer events
- m. Community events

The below graphs provide information related to the number of news releases, social media posts and social media reach for the second quarter of 2024.

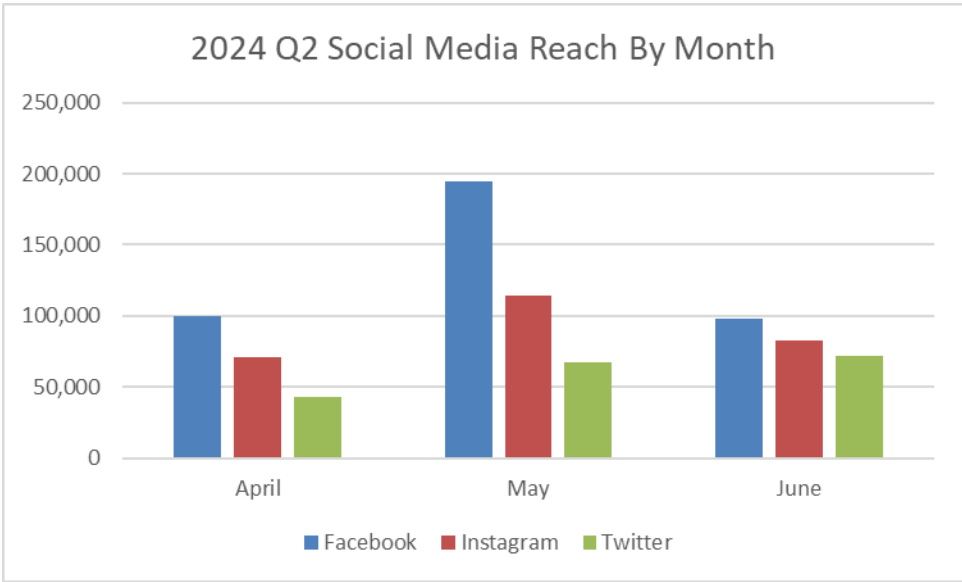
2024 Quarter 2 (Q2) – Posting Volume



News Releases		
April	May	June
5	5	4



Social Media Posts/Stories			
	April	May	June
Facebook	32	55	44
Instagram	31	48	34
Twitter	28	46	32



Social Media Reach			
	April	May	June
Facebook	100,000	194,800	98,100
Instagram	71,300	114,750	83,100
Twitter	43,300	66,900	71,700

September 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labour Day	3	4	5	6	7
8	9	10	11	12	13 Barnside Harvest Festival	14 Barnside Harvest Festival
15 Barnside Harvest Festival	16	17	18 Police Board Meeting - City Hall	19 Cops for Cancer BBQ - DPD HQ	20	21
22	23	24	25 HR Committee Governance Committee	26	27	28
29	30 National Day for Truth and Reconciliation	1	2	3	4	5
6	7	Notes				

October 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3 DPD Awards Ceremony - Tsawwassen Sprinas	4	5
6	7	8	9	10	11	12
13	14 Thanksgiving	15	16 Police Board Meeting - ND Arts Centre	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 Halloween	1	2
3	4	Notes				

November 2024



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11 Remembrance Day	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	Notes				

Q17 D.6

NEWS RELEASE

Delta Police Removes 6 Impaired Drivers from Roads in Just 3.5 Hours



News Release**Delta Police Remove 6 Impaired Drivers from Roads in Just 3.5 Hours**

On Friday August 9th, in a concerted effort to keep our roads safe, the Delta Police Department conducted a proactive road safety blitz. This proactive engagement during a 3.5-hour period resulted in the removal of six impaired drivers including a taxi driver, from our shared roadways. This operation underscores the ongoing dangers of impaired driving and the department's unwavering commitment to protecting the community.

Incident Summaries:**Stop 1 - 9:41 pm:**

An officer stopped a vehicle shortly after it left a local pub. The driver provided a roadside breath sample that registered a "Warn." As a result, the officer issued a 3-day driving prohibition, and a sober driver drove the vehicle away.

Stop 2 - 9:42 pm:

Officers responded to a collision involving an off-duty taxicab that had struck a parked car. The officer suspected impairment, and the taxi driver subsequently provided breath samples at and near 4 times the legal limit. The driver was issued a 90-day administrative driving prohibition, a 24-hour prohibition, and the taxi was impounded. The driver also faces criminal impaired driving charges.

Stop 3 - 10:58 pm:

An officer observed a vehicle leaving a local liquor store. A roadside sobriety check revealed the driver was in the "Warn" range, resulting in a 3-day driving prohibition. The vehicle was also towed from the scene.

Stop 4 - 11:20 pm:

Officers attended a single-vehicle collision where a car had struck the centre median. During the ensuing investigation, the driver failed to provide a suitable roadside breath sample and was consequently served a 90-day driving prohibition for "Refusal." The vehicle was impounded for 30 days.

Stop 5 - 11:23 pm:

A driver was observed leaving a local pub and subsequently stopped by officers. The driver failed roadside breath tests, leading to a 90-day driving prohibition and a 30-day vehicle impound.

Stop 6 - 1:07 am:

During a traffic stop in North Delta, an officer detected the odour of liquor from the driver. The driver refused to provide a breath sample and was served a 90-day driving prohibition for "Refusal." The vehicle was impounded for 30 days.

Delta Police Commitment to Road Safety:

The DPD remains steadfast in its mission to enhance road safety for all road users. The removal of these six impaired drivers, including two drivers who were involved in collisions, in such a short timeframe is a stark reminder of the risks that impaired driving poses to everyone on the road. Our patrol officers will continue to conduct proactive enforcement and respond swiftly to reports of impaired driving.

Remember, impaired driving endangers lives. We urge all drivers to make responsible choices. Have a plan in place to get home before you start drinking — don't drive impaired. Your safety and the safety of others depend on it.

For more information, please contact:

A/Insp. James Sandberg
Public Affairs Manager
Delta Police Department
Email: media@deltapolice.ca



NEWS RELEASE

Surrey Man Charged with Allegedly Assaulting a Police Officer During Arrest



News Release**Surrey Man Charged with Allegedly Assaulting a Police Officer During Arrest**

Delta BC – File 2024-15755 –

A 32-year-old Surrey man, Sahib Punia, has been charged with allegedly assaulting a police officer as a result of an August 22nd, 2024, incident.

At approximately 6:30 pm on August 22nd, Delta Police Department (DPD) officers responded to the report of an impaired driver at Hwy 17 and 80th Street. The reported vehicle was located by officers and a traffic stop was attempted. The driver initially failed to stop for the officer. A short distance away, the vehicle stopped, the male driver got out of the car, and charged at the officer. A conducted energy weapon failed to stop the man's alleged assault. A second officer arrived on scene to assist, and while taking the male into custody, received injuries as a result of punches to his face and throat.

Mr. Punia was arrested without further incident and did not receive any injury. The officer received medical care for his injuries.

Mr. Punia has been charged with assaulting a police officer, dangerous operation of a motor vehicle, flight from police, and continues to be under investigation for impaired driving.

Mr. Punia has been released from custody following his court appearance.

For more information, please contact:

A/Insp. James Sandberg
Public Affairs Manager
Delta Police Department
Email: media@deltapolice.ca

NEWS RELEASE

Shots Fired in North Delta



News Release
Shots Fired in North Delta, No Injuries Reported

Delta BC – File 2024-16321 –

On August 31st, 2024, at 3:00 am, the Delta Police Department responded to a report of shots fired in the 7500 block of Minster Drive East, North Delta. The investigation has determined shots were fired into an unoccupied vehicle parked in the driveway of a residence. Two male suspects dressed in black clothing were seen leaving the area. No injuries have been reported. While still early in the investigation, investigators do believe this to be a targeted incident.

Officers will be in the area for an extended period of time collecting evidence and conducting a door to door canvas. Investigators are looking for cctv and dash camera video from the area between 2:30 am and 3:10 am. If you reside in the area or were travelling in the area between these times and have video, or if you witnessed this event, you are asked to contact the Delta Police at (604)940-7321 or email us at tips@deltapolice.ca We will connect you with an investigator.

For more information, please contact:

A/Insp. James Sandberg
Public Affairs Manager
Delta Police Department
Email: media@deltapolice.ca

From: [REDACTED]
To: [Office of the Chief Constable](#)
Subject: [CAUTION!] Horses on the run
Date: Tuesday, August 20, 2024 2:40:33 PM
Importance: Low

[Some people who received this message don't often get email from [REDACTED]@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

(This email originated outside the organization. Do not click any links or attachments unless you were expecting this email today. If unsure; please forward this email to IT and have them confirm that it is legitimate and safe.)

A few months back a few officers found our horses running down Ladner trunk road in the early hours of the morning. At 3am (can't remember the date sorry) they were returned safely. I couldn't be more pleased with the quick response, it could have been a complete disaster.

Thank you so much from all of us at [REDACTED]

[REDACTED]
[REDACTED]
Sent from my iPhone

From: [REDACTED]
To: [Office of the Chief Constable](#)
Subject: misdial emergency call
Date: Tuesday, August 27, 2024 8:55:01 PM

[Some people who received this message don't often get email from [REDACTED] Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

(This email originated outside the organization. Do not click any links or attachments unless you were expecting this email today. If unsure; please forward this email to IT and have them confirm that it is legitimate and safe.)

This evening I misdialled emergency services and because it was a very busy night emergency services put me through to one police station who then directed my call to Delta Police. So I spoke with three people because of my error. Despite being incredibly busy, all three were amazingly polite and helpful. In particular the officer I spoke with at Delta was so gracious despite me taking up valuable time. I cannot express enough how grateful I am to all the people who work in the police force. Thanks to all of you.

[REDACTED]



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-08-29	SUBMITTED BY A/Chief Guy Leeson
SUBJECT Delta Community Foundation Donation	
ACTION REQUIRED <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Approval/Action/Decision	

The Delta Community Foundation received \$100,000 in trust from a private estate, specifically designated to support the training of Delta Police Department (DPD) members. Each year, the Foundation generously provides an annual donation to the DPD from the income generated by this fund.

In accordance with DPD Policy AD12, which requires donations over \$500 to be reported to the Delta Police Board, this memorandum serves to inform that for 2024, the DPD received \$2,690 from the Delta Community Foundation. These funds will be added to the training budget. For 2023 and 2022, the Department received \$2,450 and \$3,010, respectively, with cumulative donations since 2018 totaling \$18,800. The DPD is thankful to the Delta Community Foundation for their continued support.

ATTACHMENTS

-
- A. Letter from the Delta Community Foundation



April 19/24

Delta Police Department,
4455 Clarence Taylor Cresc.,
Delta, BC V4K 3E1

Gentlemen:

The Delta Community Foundation is pleased to advise you we will be making a donation of \$2690.00 from the Hollinger funds.

We are pleased these funds will be used to help support your training program.

We have enclosed a cheque for \$2690.00 and thank you for the valuable service you perform.

Yours truly,

A handwritten signature in blue ink, appearing to read "Richard Shantz", with a long horizontal flourish extending to the right.

Richard Shantz
Treasurer - Delta Community Foundation



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-08-06	SUBMITTED BY A/Chief Guy Leeson
SUBJECT Crime Severity Index Report 2023	
ACTION REQUIRED <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Approval/Action/Decision	

PURPOSE

This report provides an overview of the 2023 Crime Severity Index (CSI).

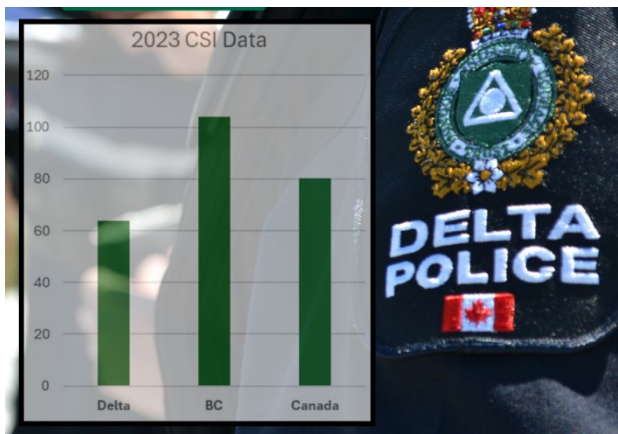
DISCUSSION

Background

On July 25, 2024, Statistics Canada released the 2023 CSI report. The CSI forms a nationwide database and is a crucial and standardized indicator used to assess crime levels across communities, taking into account both the volume and severity of the offences reported to the police whereas conventional crime rates measure only the volume of crime. More serious crimes are assigned higher weights and thus impact the overall index score more, while less serious crimes are weighted less.

Changes in CSI Calculation

Following feedback from some smaller communities, the 2023 CSI, revised in collaboration with Statistics Canada and the Canadian Association of Chiefs of Police (CACP), now includes more context and removes rankings that compared smaller cities with populations of 10,000 to larger ones with populations of 100,000+. These changes address longstanding concerns about unfair perceptions and negative impacts on smaller communities, which previously ranked poorly.



Statistics Canada acknowledged that using CSI rankings without considering local community and broader social contexts led to misinterpretations and misunderstandings.

Delta's 2023 CSI

Delta's CSI score for 2023 is 63.9, slightly higher than 2022 (60). This increase is primarily due to two homicides that occurred in late 2023: the death of a shooting victim from North Delta who succumbed to his injuries in the hospital and the death of a woman in Ladner which was determined to be

the result of a homicide. The suspect in the Ladner case was arrested and charged with first-degree murder, with a familial relationship existing between the suspect and the deceased. The North Delta shooting investigation remains ongoing. Despite the slight increase, Delta maintained a lower

CSI compared to provincial and national averages, which saw increases. Delta's CSI is 39% lower than the provincial average (104.1) and 21% lower than the national average (80.2) and one of the lowest regionally compared to cities of similar size.

Sustaining a low CSI score is a direct result of the DPD team's ongoing dedication. The team's commitment is evident in every call responded to, investigation undertaken, and initiative pursued: to uphold community safety and well-being. I am grateful for and proud of the exceptional work of the DPD team.

Key Trends in Overall 2023 CSI

In comparison to 2022, 2023, the CSI saw significant changes driven largely by a 52% increase in police-reported child pornography incidents, which became the largest contributor to the overall CSI. There were 21,417 incidents reported, with a majority involving making or distributing child pornography. British Columbia and Alberta experienced the highest increases, while Manitoba saw a decrease. Notably, 79% of these incidents had a cyber component, highlighting the growing impact of online crimes.

Fraud rates also rose by 12%, making it the second-highest contributor to the CSI, while identity fraud and theft declined. Extortion rates increased by 35% for the fourth consecutive year, with almost half of these incidents being cybercrimes, contributing significantly to the overall increase in cybercrimes.

Property crimes showed mixed trends. Breaking and entering incidents declined by 5%, though it remained a significant part of the CSI. Motor vehicle theft increased by 5% but was still 50% lower than 25 years ago. Robbery rates went up by 4%, remaining significantly lower than 25 years ago. Shoplifting incidents rose by 18%, exceeding pre-pandemic levels.

Hate crimes increased by 32%, continuing a trend of sharp increases over the past four years. There were notable rises in hate crimes targeting religion, race, ethnicity, gender and sexual orientation. Meanwhile, the national homicide rate declined by 14%, with fewer homicides reported in many provinces, though some regions, such as Newfoundland and Labrador and the territories, saw increases. Indigenous people and racialized groups remained disproportionately affected by homicides, although the rate for racialized groups decreased compared to the previous year.

STRATEGIC ALIGNMENT: CSWP

Community safety & crime prevention.

CONCLUSION

The CSI, though not to be used in isolation as an area's overall safety indicator, is one of the crucial ones due to its standardization. Delta's 2023 CSI highlights that despite the slight increase due to the unfortunate homicide incidents, our community remains safer compared to provincial national scores as well as regional scores of municipalities with similar population size. This achievement is the direct result of the hard work and dedication of our team.

Additionally, the ongoing support from the Delta Police Board and Delta City Council is instrumental, to ensure that the DPD has the necessary resources to ensure community safety and well-being. This support allows the DPD to undertake innovative projects and strategies and provide community-first policing services.

Moving forward, we will continue to build on this foundation, focusing on enhancing the safety and well-being of our community through our ongoing efforts, innovation projects, community engagement, and proactive policing.



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-09-11	SUBMITTED BY A/Chief Guy Leeson
SUBJECT DPD's A/S/Sgt. Koonar Receives IACP Top 40 under 40 Award	
ACTION REQUIRED <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Approval/Action/Decision	

Delta Police Department's (DPD) Acting Staff Sergeant Gary Koonar has been selected as a recipient of the prestigious International Association of Chiefs of Police (IACP) Top 40 Under 40 Award for 2024. This award recognizes law enforcement professionals under 40 who demonstrate outstanding leadership, excellence, and a strong commitment to their profession and communities.

A/S/Sgt. Koonar, as Watch Commander for 'A' Platoon in the Patrol Services Section, leads a team of 20 officers with a focus on community safety, teamwork, and proactive policing. Throughout his 15-year career with the DPD, he has consistently demonstrated operational excellence, investigative expertise, and a commitment to positive cultural change within the Department.

This recognition reflects A/S/Sgt. Koonar's hard work, integrity, and dedication to policing, as well as the values we uphold at DPD. His leadership in critical investigations like Project Virtue and his commitment to the Active Bystandership for Law Enforcement (ABLE) program have significantly impacted our Department and the community. I am proud to see him honored with this award.



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-08-06	SUBMITTED BY A/Chief Guy Leeson
SUBJECT 2024 Annual Business Plan - Mid-Year Progress Report	
ACTION REQUIRED <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Approval/Action/Decision	

PURPOSE

This mid-year progress report provides an overview and status updates of the Delta Police Department's (DPD) Annual Business Plan (ABP) and its role in operationalizing the Community Safety and Well-Being Plan (CSWP).

DISCUSSION

The ABP serves as the foundational piece to operationalize our overarching CSWP. The ABP outlines 24 projects the DPD team is undertaking in alignment with the six priorities of the CSWP, as outlined below:

1. Community safety and crime prevention
2. Support for mental health and vulnerable individuals
3. Road safety for all users
4. Excellence through professionalization, technology, and innovation
5. Equipping the team to work with a diverse community
6. Growth and well-being of the team

The projects selected for the ABP have been custom-tailored by the DPD team to meet the needs of our community and our staff, while proactively addressing emerging challenges relating to community safety and well-being and maintaining the high service standards expected by the community. All projects are aligned with the CSWP's six strategic priorities, ensuring our actions are purposeful, impactful, and measurable.

As of mid-year, all projects are on track to be completed by year-end with four of them already completed. The progress on the ABP reflects the dedicated work of our team and the ongoing collaboration with our essential partners, including community partners. Innovation, collaboration, and commitment have been the foundation in advancing these projects towards the finish line. A list of the projects and status updates can be found in Attachment A.

STRATEGIC ALIGNMENT: CSWP

All six priorities of the CSWP as listed above.

CONCLUSION

The DPD is committed to transparency and accountability in sharing the progress of the ABP. All projects are on schedule, and I am confident they will be completed by year-end. The year-end report, to be provided in early 2025, will offer further details on all the projects. I look forward to the continued positive impact of our team's efforts on community safety and well-being through the ABP.

ATTACHMENTS

- A. Progress Status Tracking Legend
- B. 2024 ABP Mid-Year Progress Report

Progress Status Tracking

Annual Business Plan



Complete

This status is assigned to projects that have been **fully completed**. All tasks and deliverables associated with the project have been achieved and finalized.

In Progress

This status is assigned to projects that are **currently underway**. Work has started, and efforts are being made toward completing them.

Not Started

This status is assigned to projects that have **not yet commenced**. Planning may be complete or in process, but no actionable steps have been taken toward the project's initiation.

Deferred

This status is assigned to projects that have **been postponed** and are now scheduled to start or be completed in 2025 or later. Reasons for deferral can include resource reallocation, prioritization changes, or strategic shifts.

On Hold

This status is for projects that have been **started but are temporarily paused**. This could be due to a need for additional information, dependencies on other projects, or resource constraints.



MID-YEAR PROGRESS REPORT

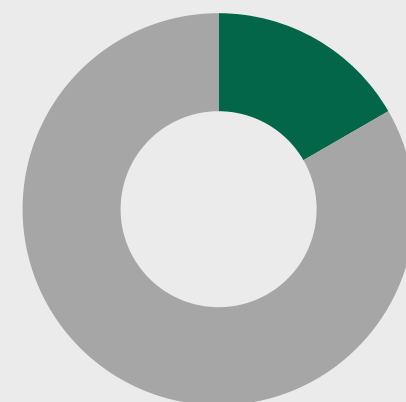
COMMUNITY SAFETY & WELL-BEING PLAN

OUR PRIORITIES

- 1** Community Safety and Crime Prevention
- 2** Growth and Well-Being of the Team
- 3** Support for Mental Health and Vulnerable Individuals
- 4** Equip Team for Work with Diverse Community
- 5** Excellence through Professionalization, Technology and Innovation
- 6** Road Safety for All Users

Project Total: 24

■ Complete
■ In Progress

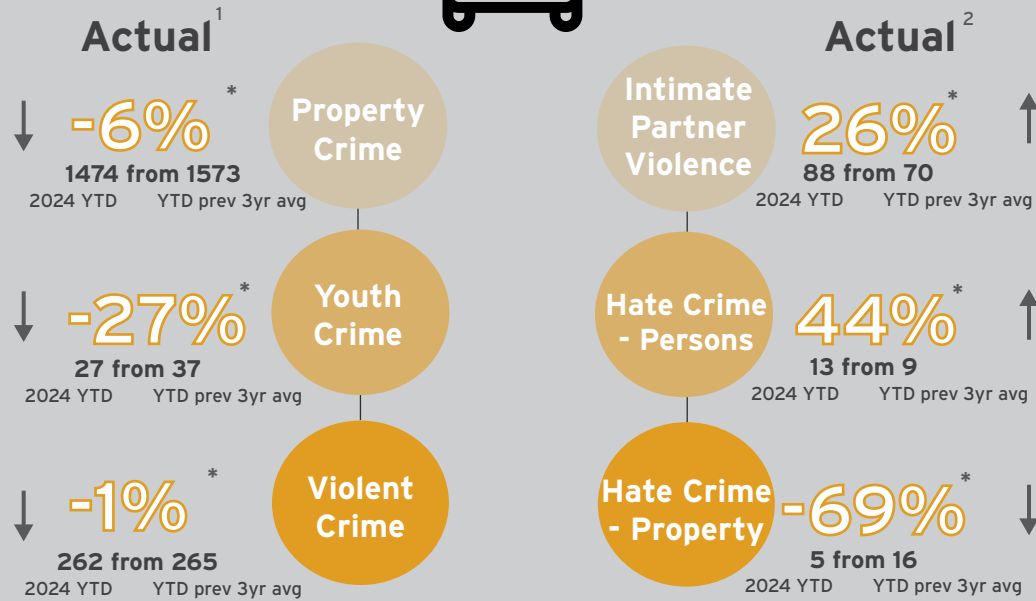


#	Project	Priority	Status
1	Transition of Community Safety Officers (CSOs) to Patrol Services Section	1	Complete
2	Enhance service delivery through the Tsawwassen First Nation Service Team (TFNST)	1 & 5	In Progress
3	Expand capacity of the Digital Forensics Program	1 & 4	In Progress
4	Execute Intelligence-led targeted enforcement projects to proactively address property, violent and organized crime activities	1	In Progress
5	Proactively target gang activity to mitigate community safety risks	1	In Progress
6	Build a unified program to coordinate Community Navigator Unit (CNU) with the Mental Health Unit (MHU)	2 & 5	In Progress
7	Enhance service delivery of the School Liaison Program	2	In Progress
8	Develop a business case outlining different models for a Youth Hub in Delta	2 & 5	In Progress
9	Develop outreach program to connect with newcomers/immigrants to help them feel safe, welcome and secure	2 & 5	In Progress
10	Enhance service delivery of the Intimate Partner Violence (IPV) program	2	In Progress
11	Implement a plan for Patrol Services Section to contribute to road safety through regular and focused enforcement	3	In Progress
12	Implement a plan for assuming responsibility of all Delta highways as a result of RCMP BC Highway Patrol transition	3	In Progress
13	Implement "Vision Zero" strategies in collaboration with the City of Delta	3	In Progress
14	Expand the body-worn camera (BWC) program for Patrol Services Section	4	In Progress
15	Succession plan for the Emergency Management position	4	In Progress
16	Research and evaluate the use of artificial intelligence to enhance public safety	4	In Progress
17	Develop a disclosure model to support operations	4	In Progress
18	Rollout Microsoft Office Suite 365 and Implement Sharepoint as an internal communication tool	4	Complete
19	Conduct a strategic staffing review to identify efficiencies to enhance service to community and team well-being	4 & 6	Complete
20	Participate in a sleep study pilot to integrate sleep and recovery into wellness resilience objectives	6	In Progress
21	Implementation of Psychological Resiliency Training program to equip team with knowledge and understanding of impacts of stress	6	In Progress
22	Implement the Performance Appraisal System, Performance Improvement Plan and Career Development Plan	6	In Progress
23	Implement a training records portal through Canadian Police Knowledge Network (CPKN)	6	In Progress
24	Implement the Drone as First Responder Program	1,2	Complete

Community Safety & Well-Being Plan

KEY PERFORMANCE INDICATORS (KPIs)
2024 - QUARTER 2

Crime



*Goal: downward trend

*1,2 Actual is calculated by comparing the YTD average for the previous 3 years with the YTD average for the current year.

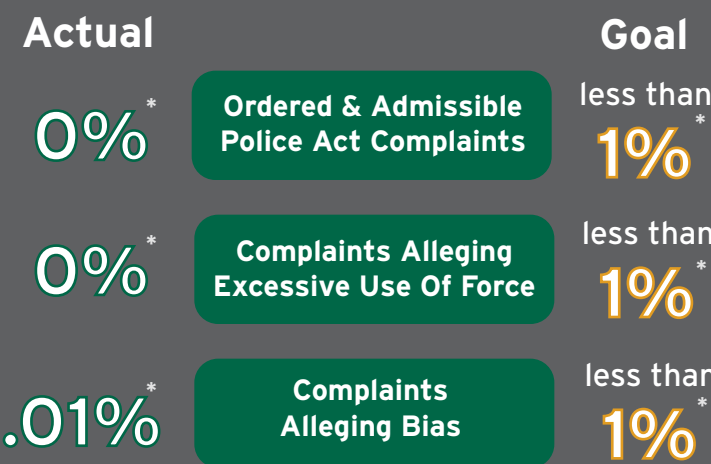
Crime Severity Index (CSI)

The CSI is a measurement of crime based on the amount and seriousness of the offences reported to the police. A low CSI rate is indicative of a relatively safe community. Index scores are compared to a baseline of 100, which is calculated using historical data. The CSI is a method to compare crime consistently across jurisdictions.

Goal: lower than provincial and national CSI



Police Legitimacy



* of all documented interactions

COMMUNITY SURVEY

Every three years, the DPD conducts a community survey, where respondents are asked questions about the importance and performance of 12 key police services/ measures.



Efficiency



*1 The DPD strives to be staffed at least 5 over authorized strength to ensure that the DPD can continue providing policing services to the community and accounts for police officers who may be on long-term leave (maternity, sickness, injury, personal etc.). This over strength is managed within approved budget and efficiencies.



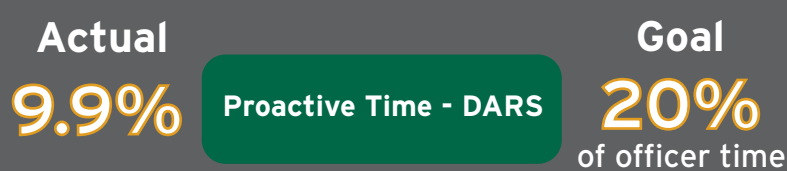
*2 for those transported due to mental health



*3 from the time a call is received and officer is on scene



Community Safety & Well-Being



*3 Actual is calculated by comparing the YTD average for the previous 3 years with the YTD average for the current year.

*4 From January to YTD



Delta
POLICE



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-09-03	SUBMITTED BY A/Chief Guy Leeson
SUBJECT 2024 Student Police Academy	
ACTION REQUIRED <input checked="" type="checkbox"/> For Information <input type="checkbox"/> For Approval/Action/Decision	

PURPOSE

The report provides an overview of the 2024 Student Police Academy (Academy) hosted by the Delta Police Department (DPD).

DISCUSSION

The DPD holds an annual Academy for grade 11 and 12 youth, providing them with a unique opportunity to gain insight into a career in policing. This two-week intensive and immersive learning experience helps youth understand the roles and responsibilities of police officers, the culture of policing, and how their personal traits relate to a career in policing.

Additionally, the Academy equips youth with essential skills for their ongoing development, focusing on communication, leadership, conflict resolution, and community engagement, among other areas. This year marked the 20th anniversary of the Academy and the first time the number of youth participants increased from the usual 24 to 32.

Funding for the Academy is largely subsidized through a generous donation from the Delta Police Foundation; this year’s increased donation made it possible to accommodate more participants.

The learning material is comprehensive, and the two weeks are designed to be highly immersive and valuable. Throughout the Academy, the youth learn drill, physical fitness, legal studies, traffic enforcement, team-building skills, arrest and control tactics, critical incident de-escalation, use of force theory, and firearms skills. They also receive presentations from specialized units such as the Integrated Police Dog Section and the Integrated Emergency Response Team.

The Academy has been the starting point for many successful careers in policing, including some of DPD’s own officers who participated in the program.

All 32 students successfully completed the training. To celebrate their achievements, the program concluded with a graduation ceremony held at the North Delta Center for the Arts, attended by the youth and their families. Five commendations were awarded at the graduation ceremony:

1. Academic Award: Owen Hou
2. Firearms Proficiency Award: Taylor Scott
3. Fitness Award: Sukhraj Sandhar

4. Valedictorian: Madelyn Nugent
5. Chief Constable Award: Nicolas Streit

The Academy not only serves as a tool for learning, but also as a community engagement initiative that supports connections and understanding between the DPD, youth and their families.

STRATEGIC ALIGNMENT: CSWP

- Community Safety & Crime Prevention

CONCLUSION

The Academy is a valuable program for both the DPD and the youth. It creates a strong community connection, provides students with insights into a career in policing, helps develop their knowledge, skills, and experiences, and sets them on a path for a potential career with the DPD in their future.



DELTA POLICE BOARD

Excellence in Policing

DATE 2024-09-12	SUBMITTED BY Jassie Padda Ram
SUBJECT Delta Police Board <i>Police Act</i> Compliance Matrix - 2024	
ACTION REQUIRED <input type="checkbox"/> For Information <input checked="" type="checkbox"/> For Approval/Action/Decision THAT the Delta Police Board add the Compliance Checklist review as an annual item to their workplan.	

PURPOSE

To advise the Delta Police Board (DPB) of its compliance status with the compliance checklist from the Police Governance Unit (PGU) of the Ministry of Public Safety and Solicitor General (PSSG).

DISCUSSION

Last year, in an effort to support Boards in being aware of their legislated responsibilities, the PGU last year created and distributed a "Quick Reference Sheet" ("Sheet") for municipal police Boards. One of the main components of this sheet is a compliance checklist designed to ensure that Boards fulfill their roles and responsibilities in accordance with the *Police Act*, serving as the legislative authority for Boards.

In June 2024, the PGU updated and recirculated the updated compliance checklist incorporating *Police Act* amendments relating to Boards. A review and analysis of the compliance checklist was conducted. This process led to the development of a Compliance Matrix (Attachment A), a detailed document that outlines each compliance requirement, assesses the DPB's current compliance status, and provides supporting details. The matrix serves as a valuable tool, ensuring that the DPB not only adheres to its legislated obligations but also continuously monitors and maintains compliance.

The 2024 review concluded that the DPB is fully compliant with all the requirements set forth in the PGU's checklist. This achievement highlights the DPB's commitment to excellence in governance and its proactive approach to meeting all legislative mandates.

CONCLUSION

It is recommended that the DPB conduct an annual review of the Compliance Matrix each fall and add it to the workplan for completion during that period. This practice will ensure that the DPB continues to meet its legislated obligations through regular monitoring.

ATTACHMENTS

- A. Compliance Matrix



Compliance Matrix

Roles & Responsibilities

Under the Police Act

Requirement	Sec.	Compliant	Details
Prior to an officer or Board member exercising their power or performing any duties or functions, oaths and affirmations are filed with the Province.	s.70	<input checked="" type="checkbox"/>	<p>The first order of business for all new Board members is the taking of the Oath of Office/Affirmation as prescribed in the Board's orientation/onboarding process.</p> <p>Oaths and affirmations are filed with the Province within one (1) business day of signing and before Board member exercises their power or performs any Board duties or functions, ensuring compliance before any Board duties are undertaken.</p>
Board must determine priorities, goals and objectives in consultation with the Chief.	s.26	<input checked="" type="checkbox"/>	The Board in consultation with the Chief developed the 2022-2025 Community Safety and Well-Being Plan (CSWP) which outlines six key priorities.
Board has developed priorities, goals, and objectives for the department, taking into account the priorities, goals and objectives of the Minister and the council of the municipality.	s.26	<input checked="" type="checkbox"/>	Priorities of the 2022-2025 Community Safety and Well-Being Plan (CSWP) were informed by diverse input from the community members, community partners, Council priorities, the PSSG Minister's priorities and the DPD team.
The Chief Constable reports to the Board each year on the implementation of programs and strategies to achieve the priorities, goals, and objectives.	s.26(5)	<input checked="" type="checkbox"/>	<p>There are various mechanisms of reporting on the CSWP, ensuring ongoing accountability and alignment with the established priorities, including:</p> <ul style="list-style-type: none"> • Verbal updates and presentations at monthly Board meetings • Quarterly Committee meetings • Annual Business Plan Mid-Year Progress Report • Annual Business Plan Year-End Report • Chief's Year in Review • Chief's Weekly Board updates • Annual Report to the Community
Board rules are consistent with the Police Act, including standards, guidelines, and policies for the administration of the municipal police department	s.28	<input checked="" type="checkbox"/>	Board rules are consistent with the relevant legislation and are detailed in the Board's Governance Manual, which was comprehensively reviewed and updated in May 2022, with further revisions in summer 2024 following changes to the Police Act.
The Board follows the process for service and policy complaints (s.168-174).	s.168-174	<input checked="" type="checkbox"/>	The Service and Policy complaint process is highlighted in the Board's Governance Manual and has been updated as part of the 2024 Manual Review. The Board also has established Policy AC41 - Complaints: Conduct, Service, or Policy Process for complaints as required by the Police Act, along with guidelines from the Office of the Police Complaints Commissioner.
Once every 2 calendar years, the Board must elect one of its members as chairs and another as vice chair.	s.25(1)	<input checked="" type="checkbox"/>	The Board held the required elections in May 2024.

Minutes are taken at every Board and committee meeting.	s.71	<input checked="" type="checkbox"/>	Meeting minutes are taken at all Board and Committee meetings. The minutes are shared in subsequent meeting agenda packages and through the Board Portal.
Board Meetings are open to the public.	s.69	<input checked="" type="checkbox"/>	<p>In compliance with transparency and public attendance requirements, meeting locations and times are noted on the Board's calendar which is posted publically on the Board and DPD website.</p> <p>Virtual attendance is also supported; livestreaming links are posted on the DPD website and through DPD's main social media accounts prior to the meeting.</p>
Closed or in-camera meeting reasons documented in meeting minutes and submitted to the Minister.	s.69	<input checked="" type="checkbox"/>	Closed meeting reasons are documented (using appropriate section of the Police Act) on the agenda, in the meeting minutes, which are submitted to the Minister.
The Board prepares and submits to council for its approval a provisional budget for the following year on or before November 30.	s.27(1)	<input checked="" type="checkbox"/>	The Board goes through a process to develop a provisional budget, with assistance of the Finance & Risk Management Committee, and then submits to Council prior to November 30th.
Any changes to the provisional budget are submitted to council on or before March 1 of the year to which the provisional budget relates.	s.27(2)	<input checked="" type="checkbox"/>	As required, necessary provisional budget changes are submitted to Council prior to March 1 of relevant year.
If a council does not approved an item or amount in the provisional budget, the council must promptly notify the police board and the council or municipal police board may at any time before May 15 of the year to which the provisional budget relates, request the Director to determine whether the item or amount must be included in the budget.	s.27(3)(3.1)	<input checked="" type="checkbox"/>	The Delta Police Board has not had to use this clause of the Police Act as Council has been very supportive of resourcing and financial requirements.
Board has provided the department's goals, priorities and objectives (and any changes) to the Director of Police Services within 30 days of their establishment or change.	s.26(4)(4.2)	<input checked="" type="checkbox"/>	The 2022-2025 CSWP was submitted to the Province following initial approval in November 2021. A mid-cycle review conducted in Q1 of 2024 resulted in updates, which were presented to the Board and subsequently submitted to the Province. Additionally, the Annual Report providing updates is also submitted each year.
Board rules/policies are submitted to the Director of Police Services to come into effect (otherwise, they are not enforceable)	s.28(2)	<input checked="" type="checkbox"/>	<p>This covers two components: Departmental policies and the Board Manual.</p> <p>Staff submit any updated and new Departmental policies directly to the Office of the Director of Police Services.</p> <p>Additionally, the Board Manual has been previously submitted. Once the current Manual, including updates from the 2024 Police Act amendments, is approved by the Board, it will also be submitted.</p>
Any studies by the police board on matters related to policing, law enforcement and crime prevention have been submitted to the Director (s.29).	s.29	<input checked="" type="checkbox"/>	<p>The Board has not initiated any independent/external studies relating to these topics, but should the Board do so in the future, Staff will ensure that Board is aware of and complies with the submission requirements to the Director.</p> <p>The Board has shared reports and updates on the DPD body-worn camera (BWC) program to the Minister. Staff are aware of this requirement and will ensure that the Board complies with this requirement if any studies are undertaken.</p>

DELTA POLICE DEPARTMENT BOARD MEMORANDUM



DATE 2024-08-30	
SUBMITTED BY Tracie Nunes, Board Secretary	
SUBJECT 2025 Police Board Meeting Calendar	
ACTION <input type="checkbox"/> For information <input checked="" type="checkbox"/> For action <ul style="list-style-type: none"> ▪ THAT the Delta Police Board approve the 2025 Police Board Meeting calendar as presented 	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee

Please find the draft 2025 Police Board calendar of meetings in Attachment A.

This calendar outlines the schedule for Board and Committee meetings. Please note that the dates for the BC Association of Police Board Conference and AGM, as well as the Canadian Association of Police Governance Conference and AGM, have not yet been released. The calendar will be updated accordingly once those dates are confirmed.

We will maintain the standing practice of holding Board meetings on the third Wednesday of each month to provide staff with additional flexibility in preparing the monthly human resources, finance and crime data reports.

Respectfully submitted,

Tracie Nunes
Secretary, Delta Police Board

Attachment

- A – Draft 2025 Police Board Meeting Calendar

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26 26	27	28	29
30	31					

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 25	26	27	28
29	30					

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3 3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Board Mtg 9:00 am Council Chambers	Board Mtg 9:00 am NDCA	F&RM Comm 9:00 am	HR Comm 8:00 am	Gov Comm 9:00 am	Public Holiday	BCAPB Vancouver
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DELTA POLICE BOARD

Excellence in Policing

DATE 2024-09-10	SUBMITTED BY Ian Tait, Chair
SUBJECT Strategic Planning	
ACTION REQUIRED <input type="checkbox"/> For Information <input checked="" type="checkbox"/> For Approval/Action/Decision <i>THAT the Delta Police Board postpone strategic planning until the appointment of the new Chief Constable and upon appointment have the new Chief Constable present a strategic planning framework.</i>	

OVERVIEW

Section 26(4) of the Police Act mandates that municipal Police Boards, in consultation with the Chief, determine the priorities, goals, and objectives of the municipal police department. This is accomplished through the Strategic Plan, which is overseen by the Chief with support from the Corporate Services Manager.

Regular updates on the development process are provided to the Delta Police Board (DPB) to ensure transparency and alignment with the Board’s expectations. Together, the DPB and Chief determine the priorities of the Strategic Plan.

There have been previous discussions on strategic planning for the future, with the Delta Police Department’s (DPD) current Strategic Plan expiring at the end of 2025. It is recommended that strategic planning be postponed until the new Chief is appointed. Upon appointment, the Chief should be requested to present a strategic planning framework, including financial considerations. Staff at a Finance & Risk Management Committee meeting confirmed that the necessary funding can be accommodated within the existing DPD consultancy budget.

The DPD community survey, which is essential in informing the priorities of the Strategic Plan, will be conducted this year to ensure compliance with BC Provincial Policing Standards and the DPD’s practice and schedule of completing the survey every three years. A separate report from the DPD will address this matter.