



AF80

## UNIFORMS, INSIGNIA AND IDENTIFICATION

AF80

Effective Date: 01 January 1996  
Revised Date: 12 April 2016  
Last Reviewed Date: 09 August 2016

### POLICY

#### Uniforms

1. Uniform dress of all members must be of a pattern authorized by the Delta Police Board ("Board"), consistent with the Police (Uniforms) Regulations pursuant to the *Police Act*.
2. While on duty, sworn members must only wear issued uniform and equipment unless otherwise authorized by the Chief Constable.
3. All employees and volunteers will carry and use Delta Police Department ("Department") identification, badges, and business cards of a design approved by the Board.

### REASON FOR POLICY

4. To provide direction on the appropriate uniform dress, identification and method of displaying medals and insignia.

### RELATED POLICY

AB90 Funerals – Ceremonies and Honour Guard  
AC16 Orders, Decorations Medals and Awards

### PROCEDURES

#### Uniforms - Regular

5. All employees and volunteers of the Department will only wear the authorized uniform and equipment of the Department unless directed otherwise by the Chief Constable.



6. No employee or volunteer will wear their uniform or any part thereof, or any issue equipment, while off duty unless authorized by the Chief Constable.
7. Members assigned to plainclothes duties shall maintain their last issue of uniform and equipment in a serviceable condition in the event circumstances require them to wear their uniform.
8. Uniforms and equipment must be kept in good condition and repair at all times. Employees and volunteers will ensure that all articles of uniform are neat and freshly laundered, and all leather accoutrements and footwear are polished. Articles of uniform and equipment shall only be worn in the manner in which they were intended.
9. Authorization of the Human Resources Inspector or designate is required for re-issue, replacement, repair or alterations to their uniform or equipment.
10. Requests for replacement, repair or alteration are to be made through supervisors.
11. When articles of uniform are no longer serviceable and are to be discarded, all buttons, insignia, and means of police or personal identification are to be removed before disposal.
12. Employees and volunteers will not provide, sell or make available any uniform or Department equipment items to anyone for purposes other than authorized by the Chief Constable.
13. All members of the Department will maintain within the police building and in proper order and fit at least one set of uniform, including:
  - a) issued boots or shoes;
  - b) shirt;
  - c) trousers;
  - d) jacket and cap; and
  - e) their operational kit, including:
    - i) belt(s);
    - ii) holster;



- iii) firearm;
- iv) handcuffs;
- v) radio pouch; and
- vi) any other issued equipment necessary or appropriate for the patrol function.

### **Uniforms – Dress**

14. Chief Constable will also authorize the issue of a dress uniform and/or mess kit as required. The accompanying insignia will be placed as directed in writing by the Chief Constable.

### **Special Uniforms**

15. Special uniforms may be worn by members engaged in duties in specialist units as authorized by the Chief Constable.

### **Hats**

16. Members shall wear their issue hats while on duty in the presence of the public, except while in their police vehicle, or police buildings, or where the wearing of a hat could reasonably hamper the member's duties.

### **Footwear**

17. Members shall wear issue footwear. Members may wear other than issue footwear upon the written recommendation of an orthopedist if approved by the Inspector of Human Resources and Administration. Members requesting permission to wear other than regulation footwear shall, at their own expense, obtain from an orthopedist, certification of the necessity of wearing non-issue footwear. If correctional footwear is required and is not supplied through WorkSafe B.C., the member requiring it will assume all costs over and above the amount expended annually by the Department.

### **Ties**

18. Members in uniform will wear ties when wearing long sleeved shirts, sweaters, or jackets.
19. Members in uniform may wear short sleeved shirts without a tie when a jacket or tunic is not worn, or while working in the office.



### **Rank Insignia**

20. Insignia of rank shall be worn in accordance with the *Act (Uniforms) Regulations*. Members acting in a rank higher than their rank will wear insignia of rank in a manner approved by the Chief Constable.

### **Police Identification, Badge and Business Cards**

21. All members on duty, whether in uniform or not, will carry their issue identification card and police badge.
22. All members in uniform shall wear an issue name tag above the right breast pocket of the uniform shift, tunic, and jacket.
23. All badges worn by members will be in the manner and form prescribed and adopted by either the *Act* or the Board.
24. Members will only use business cards of a design approved by the Board.

### **Funerals – Official Mourning**

25. Members may wear a mourning sleeve band on their uniform when officially attending civil, police, or military funerals or in ceremonial services related to a funeral.
26. For mourning purposes, a black crepe or broadcloth band six (6) centimetres wide must be worn on the left sleeve midway between the shoulder and elbow.
27. The mourning band is not to be worn at the following:
  - a) unveiling memorials; and
  - b) Remembrance Day services.

### **Alterations**

28. When a member's physical build changes so that the uniform clothing and accoutrements no longer provide a satisfactory fit, application may be made for alteration of the uniform.



### **Discarded Uniform**

29. Discarded items of uniforms are to be submitted to the Quartermaster to ensure proper disposal.

### **Service Stars**

30. Members may wear service stars, one for each five (5) years of service, on the upper left sleeve of the dress uniform.
31. When a sworn member has been awarded the Police Exemplary Service medal, the service stars may continue to be worn.

### **Medals and Decorations**

32. Sworn members entitled to decorations or medals may wear the appropriate ribbons while in uniform in accordance with **Policy AC16 Orders, Decorations, Medals and Awards.**